



LEDUCQ YOUNG INVESTIGATOR FELLOWSHIP  
APPLICATION CHECKLIST

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## APPLICATION INSTRUCTIONS

Applications should be sent by email to the Leducq Foundation at [info@fondationleducq.org](mailto:info@fondationleducq.org) by the deadline listed below. A signed copy of the application form must be received by the Paris office, either in the form of a pdf file sent by email, or a hard copy version sent by normal post to:

Fondation Leducq  
1, rue Laurent Pichat  
75116 Paris  
France

For the 2008 application cycle, the timetable will be as follows.

All application materials due in Paris office	February 15, 2008
Scientific Advisory Committee review	Early April, 2008
Final Decision Leducq Board	Mid May, 2008
Award start date	Summer or Autumn 2008

### Format

Please follow the suggested guidelines regarding content and number of pages. Margins should be 1.5 inches (3.75 cm) on the left, and 1 inch (2.5 cm) at the top, bottom, and right. Type size should be ten point or greater.

### Application form

This one page form should be filled out in its entirety. Please include signatures of the two coordinators of the sponsoring network, and the signature of the direct supervisor, if this is to be someone who is not one of the network coordinators.

### Biosketch of applicant (2 pages)

Provide an abbreviated curriculum vitae following the NIH biosketch format. (For a template see <http://grants.nih.gov/grants/funding/phs398/biosketch.doc> for a Word document, or for pdf, <http://grants.nih.gov/grants/funding/phs398/biosketch.pdf>. The eRA COMMONS USER NAME is not needed. Sections A, B, and C should be completed as follows:

- A. *Positions and Honors.* List in chronological order previous positions, concluding with your present position. List any honors.
- B. *Selected peer-reviewed publications (in chronological order).* Do not include publications submitted or in preparation.
- C. *Research Support.* List selected ongoing or completed (during the last three years) research projects. Briefly indicate the overall goals of the projects and your role (e.g. PI, Co-Investigator, Consultant) in the research project.

### Declaration of Conflict of Interest

Applicants should read the Conflict of Interest for Applicants on the Leducq Website ([www.fondationleducq.org](http://www.fondationleducq.org)) and provide a declaration with this application of any conflicts of interest that meet the stated criteria. In the absence of any such conflicts applicants should provide a statement that they have no conflict of interest to declare.

### **Biosketch of Leducq Network Advisor(s)** (2 pages)

Please provide a biosketch (formatted as above) from each Leducq network advisor with whom the candidate is proposing to work directly.

### **Project Summary** (1 page)

Provide a summary of the project which includes the background and significance of the work, and a general outline of research, with overall objectives and specific aims and endpoints. Include mention of any travel or exchange proposed over tenure of grant, and its significance to the overall objectives.

### **Research Plan** (5 pages)

Provide a critical appraisal of the state of knowledge relating to the project, including the importance of the work, and the potential for improving human health. Discuss the background, significance, originality and feasibility of the project. Describe the overall research design and methodology, commenting on specific methods (e.g., animal studies, tissue culture, etc.) to be employed, and including a proposed timetable with specific steps and milestones. Discuss the coordination of the proposed project with the research program of the sponsoring Leducq network, indicating clearly how there is no overlap with research already funded by the Leducq Foundation, and including reference to anticipated travel or exchanges during the period of the grant.

### **Literature Cited** (1 page)

### **Budget** (1 page)

The total annual grant is U.S. \$150,000. Provide a budget breakdown using the following categories:

- Proposed salary, including fringe benefits
- Health insurance (if not included above)
- Moving allowance
- Travel allowance (limited to one professional trip, and one trip home per year)
- Indirect costs (limited to \$10,000 per year)
- Research related expenses

Where payment is to be made in euros, please provide a budget in euros, using the published average rate of exchange for the month prior to submission. Indicate clearly the rate of exchange used for calculations. When converted into dollars, this budget cannot exceed \$150,000. Please note whether it is anticipated that the grant will be made directly to the applicant, or to the institution at which the applicant will be conducting the research.

### **Career Plan Statement** (1 page)

Please indicate your long term career goals. Discuss how the Leducq fellowship would further your career goals. Include plans and support (if any at this time) for the period immediately following the Leducq Fellowship.

### **Letter of Recommendation from Current Supervisor** (1 page)

### **Letter of Recommendation from Leducq Network Advisor(s)**

Each Leducq Network advisor with whom the candidate proposes to work directly should provide a letter of recommendation, which includes the intent of the advisor to supervise the candidate, an evaluation of the qualifications of the candidate to carry out the research, and a discussion of the coordination of the proposed research with the work currently conducted by the network. In the event that the supervising researcher is not a Transatlantic Network coordinator, the letter should also be signed by the corresponding coordinator (European coordinator for a project based in Europe, American coordinator for a project based in North America).